**St. Nicholas Parish Pastoral Council**

**April 13, 2021**

**(Held via ZOOM)**

**Present:** Father Joseph Tito**,** Sheila Hebein (Chair), Nora Bondi, Cynthia Judge, Traci Laffey, Suzanne Lefevre, Jose Juan Moreno, Betsy Quinn, Yvonne Smith

**Absent:** Juan Jose Velasco

Meeting began at 7:05 p.m.

**Opening Prayer** – Fr. Tito led a prayer to St. Joseph.

**Approval of January 12, 2021 Minutes**

* The Minutes of the PPC meeting of January 12, 2021 were approved unanimously.

**Agenda**

*Report from Fr. Tito*

1. Fr. Tito thanked the PPC for the cards, letters and prayers while he was ill and away from the parish recuperating. Additionally, he was very thankful for the work of the Re-Opening Team as they continue to serve weekly in both the church and parking lot at weekend masses and to prepare for the Triduum liturgies.
2. Update on St. Nick’s participation in the Renew My Church (RMC) process.
   1. Activities for RMC will start in July 2021. The timing will coincide with pastor changes:
      1. Fr. Anderson (St. Joan of Arc) will return from sabbatical
      2. Fr. Feeney (Sheil Catholic Center - Northwestern) will retire in June 2021
      3. Fr. Tito (St. Nick’s) will leave St. Nick’s for a new assignment and Fr. Tom Baldonieri will come to St. Nick’s as Administrator for 12-18 months.
   2. Fr. Tito will be publishing an informational letter to the parish about RMC in the near future.
   3. There was a discussion about the need for clear and frequent communication to the parish during the RMC process. It was suggested that a regular RMC column be included in the weekly parish newsletter and bulletin. Fr. Tito will bring this up to the parish staff at this week’s staff meeting.
   4. Fr. Tito said that he was aware of a “RMC 101” video that was available to be shared and may be helpful in communicating that RMC is less about closing or consolidating parishes but more about creating the opportunities and structure for new evangelization and discipleship within the Catholic Church, which is the primary goal of RMC.
3. Fr. Tito and Fr. Baldonieri have not yet met but will be doing so soon. Fr. Tito is hoping that Fr. Baldonieri can join us at the May 25 PPC meeting.
4. The schedule of Confirmation, First Communion and Pope John XXIII School Graduation was shared.
   1. Confirmation
      1. Parish – April 25
      2. PJ 23 School – May 29
   2. First Communion
      1. Parish – May 1 (10 am in English, 1 pm in Spanish)
      2. PJ 23 School – May 8
   3. PJ 23 School Graduation – May 30
5. Nora Bondi asked that Confirmation and First Communion liturgies be live-streamed so that those who could not attend in person due to pandemic restrictions could participate remotely. Fr. Tito will make this request to staff.
6. Fr. Tito reflected on his efforts to bring more representation of the Spanish speaking parishioners to the PPC and wished that he had been more successful. However, he did feel that there was more success with the Liturgy Committee in this regard.
7. Looking forward, Fr. Tito noted that decisions about the mass schedule will need to be made as the pandemic wanes. The current times were set as a result of the phased re-opening of the church during the pandemic. There was no discussion about changing the schedule at this time.

*Parish Outreach:*

Members of the PPC reported about their experiences in reaching out to parishioners via phone and email to see how they were doing during the pandemic. These calls were made in February and March. Yvonne, Nora, Traci, Sheila, Cynthia and Suzanne reported that they felt the calls were well received and glad that they participated in this effort.

*United Power Second Collection*

It was noted that the second collection for United Power on March 28 was not announced on the day that it was taken up. As a result, the collection was most likely less than it would have otherwise been. Yvonne Smith offered to write a piece for the parish newsletter reminding readers of the collection and providing a link to Faith Direct for making a donation. She will work with Ana Alda in the parish office to see that notice will be published for a few weeks.

*Archdiocesan Women’s Council:*

Sheila Hebein and Traci Laffey attended the March 20 meeting of the Archdiocesan Women’s Committee. A presentation was made by representatives of the RMC office. There were many comments from those who had gone through the RMC process about the poor level of communication to parishioners. Some members who had been through the process in which parishes closed described as a grieving process. However, 85% of participants at the meeting had not yet been through the process but would be doing so at the same time as St. Nick’s will.

**New Business**

Nora Bondi announced that she will be stepping down from the PPC at the end of June. She is taking on other commitments in her children’s school and will not be able to continue to serve on the PPC. She will continue to serve as a catechist. Nora Bondi was thanked for her service and will be missed.

Fr. Tito also announced that Michael O’Donovan had stepped down from the PPC at the end of 2020 and was thanked for his service.

**Next Meeting**

May 25, 2021

**Closing Prayer** led by Father Tito.

Meeting adjourned at 8:30 p.m.

Minutes prepared by Suzanne Lefevre